



महाराष्ट्र आरोग्य विज्ञान विद्यापीठ, नाशिक

MAHARASHTRA UNIVERSITY OF HEALTH SCIENCES, NASHIK

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University Research Department

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ब्रिगे. डॉ. सौरव सेन (निवृत्त)

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प्राध्यापक तथा विभागप्रमुख

Brig. Dr.Sourav Sen (Retd)

M.B.B.S., M.D.(Microbiology), Ph.D. (Health Sciences)

Professor & HOD

Ref. No. MUHS/URD/ ११ /2023

Date: 23 /03/2023

To,

The Dean/Principal,

Sunil Ramsinh Chunawale Ayurved Mahavidyalaya,

Dr. Hedgewar Ayurved Rughalaya,

Deendayal Nagar, Chikhli,

Dist. Buldhana - 443 201.

Subject : Permission for conducting 3 days Basic Research Methodology workshop dated 24th to 26th March 2023.

Ref : 1) Academic Notification No. 09/2023
2) Your college e-mail dated 23 March 2023.

Sir/Madam,

With reference to the above cited subject, keeping in view the prevailing situation of Covid-19, if the colleges want to conduct the workshop physically, Colleges should take adequate precaution for COVID-19 prevention.

For organizing workshop, College has to follow the instructions, which are mentioned in Academic Notification No.09/2023 along with the instructions, which are mentioned below during conducting 3 days Basic Research Methodology Workshop for teaching faculty and Post graduate students of the College.

Guidelines for 03 days Basic Research Methodology Workshop :

- 1) Preventive Health measure are to be followed to reduce the risk of COVID- 19 by all faculty & participants.
- 2) The workshop can be conducted over 3 full days.
- 3) A minimum of 18 hours course duration is compulsory. Out of 18 hours, institution may include topics of their choice up to a maximum of 3 hours. Remaining 15 hours must be from the MUHS Curriculum. Alternately, the full 18 hour Programme may be as per MUHS curriculum.
- 4) Participant must complete Online Registration process on University website (www.muhs.ac.in).
- 5) Each participant should preferably join/ logging in separately. All personal logins may please add the college name first followed by participants name. Participants must wear name badges at all-time having serial numbers written on them. As per participant's list provided to the observer.
- 6) Pretest and Posttest must be conducted for every workshop.


- 7) An observer may be appointed by the University for the workshop. Observer will be present onsite physically or observe online.
- a) The Observer if nominated by the University would be paid TA/DA and honorarium of Rs. 500/- per day by the Organizer. The observer will submit a report of the workshop to the University Research Department of the University.
- b) If online, the observer needs to make sure that the college has sufficient resources to provide live audio-video stream to the observer. This should be pre-tested by observer before the actual workshop.
- 8) Fee structure for workshop to be conducted at colleges is as follows:

Workshop	Participant	Administrative & certification fees per participant (to be submitted to MUHS)	Fees for organizing college	Total Maximum fees
Basic workshop in Research Methodology	Teachers & students of Affiliated colleges to MUHS, Nashik	Rs.500/- per participant	Rs. 2,000/- per Teacher Rs. 1,500/- per Student	Rs. 2,500/- per Teacher Rs. 2,000/- per Student

- 9) An administrative combined fee for all participants as per above table has to be submitted by the organizing college to The Registrar, MUHS, Nashik by online e-payment. The details of online e-payment are as follows:

Name	Registrar, Maharashtra University of Health Sciences, Nashik (Gen.Fund A/C)
Bank A/c No.	SB No. 00641450000649
Name of Bank & Branch	HDFC Bank, Thatte Nagar, Nashik
IFSC Code	HDFC0000064
MICR No.	422240002

- 10) Upon completion of the workshop, the institution must submit the following:
- a) Attendance sheet of participants (to be verified by Co-ordinator/Observer), duly signed by workshop convener and head of the institution.
- b) Feedback summary as per format provided.
- c) Participant database as per format.
- 11) The administrative staff at the University Research Department of the University can be contacted for any clarifications related to financial and administrative procedures;
Contact No.: (0253) 6659298
E-mail : urd@muhs.ac.in
- 12) The Online certificate of completion shall be issued by the University after verification of report and all documents related to workshop.
- 13) All correspondence related to submission of documents, e-payment details to be addressed by e-mail to:
The Head,
University Research Department,
Maharashtra University of Health Sciences, Nashik-422004.
- 14) Institution may take Maharashtra Medical Council (MMC) approval or any other council approval separately.


Head of the Department
URD, MUHS, Nashik